

AHG Troop Transport Form and Transportation Policies:

- Troops and Adult Members cannot transport girls for trips, activities, or events without signed parental/guardian permission.
- Potential drivers complete a *Troop Transport Form*. This information can be used to help plan how many drivers and cars are needed for the trip.
- The *Troop Transport Form* is kept with the Troop's paperwork, updated annually, and retained in Troop files for four years.
- AHG Troops, Charter Organizations, or AHG, Inc. reserve the right to deny a driver as a permitted driver based on automobile safety or driving record. The driver's motor vehicle record (MVR) may be randomly checked.
- Due to insurance guidelines and requirements, only licensed drivers between the ages of 21 and 71 years old are permitted to transport girls.
- Appropriate girl to adult ratios are enforced during transportation unless the individual child is that of the parent/guardian.
- If a driver has any of the following violations in the last three years, they may not transport members:
 - Driving under the influence
 - Reckless operation
 - Leaving the scene of an accident
 - Two or more moving violations within the last 12 months
 - More than three moving violations within the last 3 years
 - More than two accidents in the past three years
 - More than one accident in any one year
 - Speeding over 80 miles per hour or 21 miles per hour over the posted speed limit
 - Operating a motor vehicle during a time of license suspension or revocation
 - Operating a motor vehicle without a license
 - Negligent homicide arising out of the use of a motor vehicle
 - Aggravated assault with a motor vehicle
- Vehicles must be properly registered, insured and operated by adults (age 21 or over) with a valid driver's license for the type of vehicle used. Please contact your Charter Organization if you or your Troop are planning to rent or lease a vehicle (bus, van, car, etc.)
- AHG's group liability insurance coverage does not include automobile coverage.
- American Heritage Girls requires drivers to adhere to the following requirements for public liability insurance on vehicles used to transport members. Drivers maintain the following coverage unless your state requires a higher standard:

\$100,000/\$300,000 public liability per accident
\$50,000 property damage

For more information, please refer to the *American Heritage Girls Health and Safety Policies and Guidelines*.

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|---|--|
| Vehicle make/model | |
| Year | |
| Color | |
| License number | |
| State | |
| Number of seat belts (including driver) | |

I certify that I am an adult holding a valid driver's license, and that the vehicle described above is adequately insured for the state in which it is registered. I also certify that my vehicle is in proper working order with regards to my brakes, steering, lights, tires, and all safety devices. I understand that it is my responsibility to be knowledgeable about driving laws and to obey those laws, particularly as they pertain to adult and child restraints. In addition, I agree to limit cell phone calls to urgent/emergency and will not text or use social media while driving.

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| Driver's Name (print clearly) | |
| Driver's Signature | |
| Date | |